

GUIDELINES FOR WORKSHOPS AND SEMINARS

Workshops and seminars on archaeological methods and techniques may be held in connection with a course for certification to assist the student with intensive training and as a supplement to course content or may be presented separately to provide information/experience to students outside of approved courses. The instructor of the workshop shall strive to follow the general guidelines listed below.

- A. The workshop and/or seminar is germane to the goals of the AAS certification program and, as appropriate, to the particular course which it supports.
- B. The workshop and/or seminar advises the students on the significance of the subject under study.
- C. As applicable, the ethical and legal responsibilities are discussed pertinent to the subject of the workshop and/or seminar. For example: use of permits for survey and excavation, appropriate management and care of human remains, contacts with land owners, etc.
- D. As applicable, a portion of the workshop and/or seminar shall include instruction on:
 1. The methods for identifying the materials under study.
 2. The techniques for recording and describing materials under study.
 3. The range of uses and functions for the particular objects and collections under study.
 4. Practical means and the techniques to report the materials and resources under study.
- E. The purpose and rationale for the care and maintenance of documents, objects, and the collections used in or generated by the course of instruction.

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